



SKR & SKR GOVT. COLLEGE FOR WOMEN, KADAPA.
(AUTONOMOUS)
Reaccredited with 'B' Grade by NAAC
Y.S.R. Kadapa District – 516001, Andhra Pradesh, India.
Affiliated to Yogi Vemana University



6.2.3: Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

ADDITIONAL INFORMATION

SKR & SKR Govt. College for Women, Kadapa (Autonomous), committed to the development of academic values, quality standards and stakeholder engagement. The College adopted autonomy in the year 2017-18 to innovate further in the field of higher education and develop courses in accordance with global competencies, assure quality enhancement and sustenance in education.

1. The college has started functioning under autonomous structure for all the students admitted from 2017-18 and presently NAAC 3rd cycle is in progress.
2. The college has adopted Choice Based Credit System from the academic year 2014-15 onwards for all programs under UG.
3. The Course structure, Syllabus and Examination policy was approved in statutory bodies like Board of Studies, Academic Council and Governing Body.
4. All meetings were held as per UGC guidelines.
5. The institutional governance under the autonomous structure was shown in the Organogram in the college website skrgdcwa.kdp.edu.in.
6. The administration is decentralized and 52 academic and administrative committees were constituted for effective leadership and were coordinated by convenors/coordinators.
7. From the academic year 2017-18 ICT enabled teaching is in practice with 2 Virtual labs and 3 Digital classes and other ICT tools.

The following areas the college implements the e-governance initiatives for the better interest of the effective academic administration:

1. Administration:
 - Entire staff (both Teaching and Non-teaching) and student database is being entered into the MIS (Management Information System).
 - E-office software platform being used by the office administration for File Management System which is provided by the Govt. of Andhra Pradesh.
 - CFMS software (HERB) which is being developed by the Govt. of Andhra Pradesh being used for Salaries and other financial management of the College.
 - The Fee collection from the students is made through IDBI bank and approved Fee College App at the specified dates during the semester.

- Whatsapp groups, Mails, Google forms, Google sheets are being used to communicate the information with the students, faculty and parents.
- Admission notification, brochure, prospectus and online application form were made and available on the college website www.skrgcdwa.kdp.edu.in
- From the academic year 2020-21 onwards online admission process for admission into all UG programmes was started by Govt. of Andhra Pradesh, Higher Education department through online admission Module for registration and seat allotment through web portal <https://oamdc-apsche.aptonline.in>
- It generates the complete merit list as per the marks in the qualifying examination of the student and the database is provided for counseling for admissions process on the specified dates.
- The whole process of admissions is made transparently as per the Govt. rules and regulations of the admissions guidelines duly following the reservation policy in allocating the seats in all programs of the college.

2. Finance and Accounts:

The college received funding from the State Government, UGC Autonomous Grants, RUSA grants to improve the overall quality of the Institution, and UGC Plan Grants under various schemes. For the additional costs incurred to run the courses, the college obtained funding from the following internal sources: Special Fee, Fee for Restructured Courses, Fee for Self-Financed Courses, and Fee for Skill Development Courses (JKC).

At the end of the fiscal year, departments inform the principal of their needs for physical infrastructure, laboratory equipment, chemicals, and human resources. Budget allocations are prepared for the needs that the committees and clubs submit based on the planned activities for the upcoming academic year. Every year the institute prepares a budget, which involves projected revenue and expenditure and capital expenditure to manage the funds effectively and plan well in advance. While preparing the budget the department requirements includes co-curricular and extracurricular activities are Included in the annual budget.

3. Student Support:

- At present New app Facial Recognition System (FRS) has been introduced to mark students attendance everyday. Also The Aadhar enabled Biometric attendance system is being mandatory for all students and staff and the Integrated Attendance Management System (IAMS) being monitored by the Commissioner of Collegiate Education.
- Central Library (Learning Resource Center-LRC) has been provide to all students and the Library is partially automated with the software “INFLIBNET-SOUL 2.0 VERSION”
- Students are given login credentials to all students and staff to N-LIST facility and the members make use of e-journals and e-books downloading facility.
- Also all the students are provided with NATIONAL DIGITAL LIBRARY membership for accessing the e- contents. The LRC is provided with e-resources (digital content namely the MOOCS courses, Sodha Sindu, Sodh Ganga etc.)

- Swayam made available to all students and Swayam Prabha made available in all digital classrooms with e-content.
- All the students are provided with domain specific mail IDs under G-Suite for Education to access the educational Google Apps (LMS).
- All eligible students are providing financial assistance from Govt. of Andhra Pradesh through Jagananna Vidyadeevena, Jagananna Vasathi Deevena for their sustenance in Higher Education.

4. Examination:

- The Examination for the courses is conducted by the Institute in two stages emphasizing Continuous Internal Evaluation and Semester Examination. The newly formed examination cell is provided with sufficient administrative staff to carry out examination work. Later the required computers Internet, Xerox machine is also provided.
- The examination Cell is provided with SPES software for automation of all examination systems/processes under autonomy. It generates Hall Tickets, Internal and external assessment, Revaluation, grade certificates, exam fee receipts, registration forms etc.